

**Alaska Association of Paralegals  
Presents its February Luncheon Meeting:**

**Luncheon Agenda:** Please join us Thursday, February 9, 2012, noon at the Westmark Hotel. This month's topic (for 1.0 CLE credit) is:

**TIPS AND TECHNIQUES FOR OBTAINING COMPLETE RECORDS**

**Guest Speaker:** April M. Ney is a paralegal at Farley & Graves and has worked for Laura Farley since 2007 in the areas of personal injury insurance defense, maritime and employment law. Prior to 2007 Ms. Ney worked for P. Dennis Maloney doing personal injury, wrongful death and medical malpractice work. Ms. Ney has assisted in several trials in Anchorage, Bethel and Barrow, and has performed claim and litigation investigations in hundreds of cases, including witness interviews, identifying and gathering records, preparing discovery, trial preparation and assistance, and all of the other essential functions of a paralegal. Ms. Ney will provide examples of releases to be used and discuss the best way of gathering all types of records, such as medical, court, employment, military, workers compensation, education, VA, OSHA/MSHA, and more.

**Reservations:** Lunch is from noon to 1:00 P.M. on Thursday, February 9, 2012, at the Westmark Hotel, 720 West 5<sup>th</sup> Avenue. Cost will be \$20 for AAP members and \$22 for non-members. Please RSVP by noon Tuesday, February 7. E-mail RSVP's to: [rsvp@alaskaparalegals.org](mailto:rsvp@alaskaparalegals.org) or call our reservations line at 646-8022. Be sure to leave your name(s) and contact information. Please submit your reservations early; if the luncheon is sold out, we will offer you a spot on the wait list. For questions, late reservations, or cancellations after February 7, 2012, please call or write us at [rsvp@alaskaparalegals.org](mailto:rsvp@alaskaparalegals.org), phone 646-8022. Sorry, no-shows may be billed for costs to AAP.



**ALASKA ASSOCIATION OF PARALEGALS**

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For AAP membership information, contact Amanda Keough, AAP Membership Chair at, [membership@alaskaparalegals.org](mailto:membership@alaskaparalegals.org) or c/o Hughes Gorski, 907-263-8252.

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